



Province of San Antonio de Padua – Philippines
ORDER OF FRIARS MINOR (OFM) – Franciscans
Christ the King College of Calbayog City, Inc.
 THE PIONEER CATHOLIC FRANCISCAN INSTITUTION OF EASTERN VISAYAS
 Founded 1905



OFFICE OF THE VICE PRESIDENT FOR ACADEMIC AFFAIRS

Studiositas

Fraternitas

Minoritas

Oratio et Devotio

SCHOOL CALENDAR FOR ACADEMIC YEAR 2024-2025

JUNE 2024

DATE	ACTIVITIES	HOST	VENUE
3 Mon	Start of Admission Test	COL	
17 Mon	Eid al-Adha		
18 Tue	- Start of Enrollment - Start of Health Assessment (IBED) New and Transferees	- IBED - CLINIC	- - Clinic

JULY 2024

DATE	ACTIVITIES	HOST	VENUE
1 Mon	- Start of Enrollment for A.Y. 2024-2025: College/GS/JD/PTP - Start of Health Assessment for College New and Transferees	- - CLINIC	- - Clinic
12 Fri	(July 12-13) GS Comprehensive Examination	IGSaR	
20 Sat	End of Summer Class 2024		
25 Thu	Search and Destroy Orientation (Dengue Prevention Prog.)	CLINIC	Campus Ground
27 Sat	Campus Clean-up (Dengue Prevention Program)	CLINIC	Campus Ground
31 Wed	End of Nutrition Month: Sama-Samang Nutrisyon para sa Lahat	CLINIC	FB Page

AUGUST 2024

DATE	ACTIVITIES	HOST	VENUE
Thu	- First Day of Service of Faculty - Meeting/Planning for “Welcome Salubong” for the Christi Regians on the opening of classes and election of CSSC (CSSC & The Scepter) - BOT Annual Meeting	- - OSAS - OP	- - - Zoom
2 Fri	- Orientation and Team Building of Working Scholars - In-House-training: Teachers Orientation and Re-orientation (JHS) - (August 1-2) PEAC INSET Grade school unit (Elem) - (Aug. 2-4) PEAC INSET Grade school unit (SHS)	- HR - IBED - IBED - IBED	
3 Sat	End of Enrollment IBED Pests Abatement and Misting (Dengue Prevention Prog.)	CLINIC & GSO	Campus Ground and Classrooms
5 Mon	- End of Admission Examination - (Aug. 5-16) Manila Psychiatric affiliation of Nursing	- COL - INAHSBS	- - Mandaluyong
6 Tue	- (Aug. 6-7) Elementary Library Orientation (In Collaboration with the Guidance Office) - (August 6-7) Classroom Orientation - Regular Meeting with Academic Council - Start of Classes - Water Testing and treatment	- LIBRARY - IBED - OVPA - CLINIC & GSO	- Auditorium - - Pres. Con. Rm. - - CKC Water Stn. and deep well
7 Wed	In-house capacity building of ITE Faculty	ITE	
8 Thu	General Assembly	HR	Auditorium



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9	Fri	In Service Training for Teaching Personnel	OVPAAs	AVR
10	Sat	End of Enrollment: College/GS/JD/PTP		
11	Sun	Samar Day		
12	Mon	- Start of Classes for AY: 2024-2025 - “Welcome Salubong” for the Christi Regians (CSSC & The Scepter) - GS Start of Enrollment for thesis writing	- - OSAS - IGSaR	- - -
13	Tue	- Meeting/ Planning for the Institutional Orientation Program (Student Organizations, Scepter & CSSC) - CKC-JPIAN Offices Team Building	- OSAS - IAMCIS	- -
14	Wed	(Aug. 14 – 17) Filing of COC (Comelec & CSSC)	OSAS	
15	Thu	- Renewal of subscription of journals & magazines (for college & graduate studies program) - Filing of Candidacy (Elem & SHS) - Accountancy – Centro	-LIBRARY - IBED - IAMCIS	- College & Grad. - -
16	Fri	GS Last day of Enrollment	IGSaR	
17	Sat	- GS Start of Classes - NSTP Start of Classes	- IGSaR - NSTP	- -
19	Mon	- (Mass of the Holy Spirit) Institutional Mass - (Aug. 19-20) Room to Room Campaign (Comelec & CSSC) - Library Staff Meeting 1 st Meeting - Recruitment Campaign: Grades 5-6 - Submission of FTA	- CMO - OSAS - LIBRARY - YSO - OVPAAs	- Gymnasium - - Main Library - AVR -
20	Tue	- Requisition of books in recent edition for college & grad. studies program - Accountancy Orientation (JPIA)	- LIBRARY - IAMCIS	- College & Grad. Library - Auditorium
21	Wed	Ninoy Aquino Day		
22	Thu	- Career Talk (BSBA & ABM) - (Aug. 22-23) Physical Exam (Elem. Students)	- IAMCIS - CLINIC	- Auditorium - Clinic
23	Fri	- Miting De Avance/Candidate’s Forum (COMELEC) - Stress Management Seminar - IGEC-FVE MOA: Contract Signing with Chosen Partners - Departmental Orientation and Convocation - (Every third Friday of the month) Seminar/Webinar, In-Service Trainings and Workshops for different field of specialization/education summit and benchmarking - JHS Library Orientation (In collaboration with the guidance office) - Morning: Orientation of (JHS) students c/o Guidance Office. Afternoon: Club Hunting	- OSAS - HR - IGEC - ITE - ITE - LIBRARY - IBED	- Gymnasium - AVR - - TBA - - Gymnasium
24	Sat	- Orientation/ General Assembly/ Election of LEX Officer - GS End of enrollment for thesis writing - NSTP Class	- COL - IGSaR -	- Auditorium - - Gymnasium
26	Mon	National Heroes Day		
27	Tue	- SHS Prelim Exam - CSSC and CSC Elections (COMELEC) - Institutional Orientation of Nursing Program	- - OSAS - INAH SBS	- AVR
28	Wed	- (Aug. 28-29) Elem & JHS 1 ST Summative Test	-	-



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		- (August 28-29) Institutional Orientation Program	- OSAS	- Gymnasium
29	Thu	- Orientation Guidance Services – Collaboration w/ the OSAS - Library Orientation in Collaboration with OSAS (CTE, BSA, BSBA & BSCS) - (Aug. 29-30) Elem & JHS 1st Summative Test Filing of Candidacy (JHS)	- GUIDANCE - LIBRARY - IBED	
30	Fri	- College of Law Faculty Meeting - Closing of Buwan ng Wikang Pambansa Celebration - Pinning Ceremony of Psychology - Zumba - Validation & releasing of library cards to the new students (College & M.A. students)	- LAW - OVPAA - INAHSBS - HR - LIBRARY	- - Gymnasium - Chapel - Auditorium - College & Grad. Library
31	Sat	- College of Law Acquaintance Party/ Induction of Officers - Parent’s Orientation & SPTA General Assembly (Elem) – - GS Orientation - Pre-deployment Seminar for Social Work - NSTP Class - Preparation of monthly statistical report of attendance & circulated books	- COL - IBED - IGSaR - INAHSBS - NSTP - LIBRARY	- Gymnasium - Auditorium - AVR - TBA - TBA - College & Grad. Library

SEPTEMBER 2024

DATE	ACTIVITIES	HOST	VENUE	
2	Mon	- (Sept. 2-6) Application and Renewal of Registration of Academic, Non-Academic and Religious Organizations (OSAS) - Public Lecture with the Partner Entity - Continuation of validation & releasing of library cards to the new students (College & M.A. students) - Campus Youth Ministry Orientation (JHS/ SHS) - GS Start of title hearing and problem presentation - Meeting of CKC Employee Choir - Regular Meeting with Academic Council	- OSAS - IGEC - LIBRARY - CMO - IGSaR - HR - OVPAA	- OSAS Office - TBA - College & Grad. Library - AVR (3pm) - Grad. Office - AVR (Morning) - Pres. Con. Rm.
3	Tue	- Consultative Meeting with graduating College Students (OSAS & CMO) - (Morning) Values Enhancement (Grade 1 St. Anthony) - (Afternoon) Values Enhancement (Grade 1 St. Agnes) - OBE Training for Faculty of Nursing	- OSAS - CMO - CMO - INAHSBS	- Gymnasium - Classroom - Classroom - Manila
4	Wed	- (Morning) Values Enhancement (Grade 2 St. Joseph) - (Afternoon) Values Enhancement (Grade 2 St. Therese)	- CMO - CMO	- Classroom - Classroom
5	Thu	- (Morning) Values Enhancement (Grade 3 St. Clare) - (Afternoon) Values Enhancement (Grade 3 St. Francis) - Pinning of Social Work	- CMO - CMO - INAHSBS	- Classroom - Classroom - Chapel
6	Fri	- Resiliency Wellness: Earthquake Drill, BLS & SFA for Employee - Annual Pinning Ceremony - (Morning) Values Enhancement (Grade 4 St. Lorenzo) - - (Afternoon) Values Enhancement (Grade 4 St. Scholastica)	- HR - ITE - CMO - CMO	- AVR & Audi - Gymnasium - Classroom - Classroom



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		- Orientation for the Social Work Program - Physical Exam (BSP & BSSW Practicum)	- INAHSBS - CLINIC	- AVR - Clinic
7	Sat	- Holy Mass for the Barristers 2024 - GS Thesis Orientation Seminar for thesis writers – - NSTP Class	- COL - IGSAR - NSTP	- Chapel - AVR - Gymnasium
8	Sun	- 2024 Bar Operations & Examination - Fiesta of Calbayog	- COL -	- Tacloban City -
9	Mon	- (Sept. 9-12) Validation/Screening of documents submitted by the Student Organization - Field Study Orientation - (Sept. 9-13) Releasing of library cards (JHS & SHS) - (Sept. 9-10) Preparation for Election (Elem & SHS)	- OSAS - ITE - LIBRARY - IBED	- OSAS - AVR - HS Library -
10	Tue	- (Sept. 10-11) Room to room campaign (JHS) - Values Enhancement (Grade 5 St. Expiditus) - Suicide Prevention Seminar for Psychology - Deployment Orientation for Social Work	- IBED - CMO - INAHSBS - INAHSBS	- - AVR - Auditorium - Auditorium
11	Wed	- 2024 Bar Operations & Examination - Eastern Visayas Regional Forum - Values Enhancement (Grade 6 St. Matthew) - Opening of Season of Creation (IBED) - Ecumenical Services - Workshop on Ecological Situation in Samar	- COL - IAMCIS - CMO - CMO - CFMI - CFMI	- Tacloban City - Outside CKC - AVR - Gymnasium - - Auditorium
12	Thu	- Orientation for the Entire Institute - Values Enhancement (Grade 6 St. Roch) - Earthquake Drill	- IAMCIS - CMO - SDRRMO	- Gymnasium - AVR -
13	Fri	- Orientation of CSSC and Student Organizations Officers and Members - Seminar on Workplace Etiquette - SBO Election (Elem) - Candidates Forum (JHS)	- OSAS - HR - IBED - IBED	- AVR - AVR - - Gymnasium
14	Sat	- STPA Induction Party (Elem) - PTA Meeting (SHS) – - GS Graduate Seminar Series 1 - NSTP Class	- IBED - IBED - IGSaR - NSTP	- - - AVR - Gymnasium
15	Sun	2024 Bar Operations & Examination	COL	Tacloban City
16	Mon	-Election Day (SHS) -Values Enhancement (Grade 7 St. Bonaventure & St. Agnes) -Library Staff meeting	- IBED - CMO - LIBRARY	- - AVR - Main Library
17	Tue	- SSG Election c/o Club Adviser (JHS) - Feast of the Stigmata of St. Francis – Institutional Mass (8 th Centenary) - Requisition of books in recent edition (for Elementary, JHS & SHS)	- IBED - CMO - LIBRARY	- - Gymnasium - Elem., HS Library
18	Wed	- (Sept. 18-30) Processing of newly acquired books (College & Graduate) - Values Enhancement (Grade 7 St. Laurence & St. Hyacinth) -	- LIBRARY - CMO	- College & Grad. Library - AVR
19	Thu	- (Sept.19-20) Prelim Examination College - Celebration of Philippine Law Day (PD 1477) - Values Enhancement (Grade 8 St. Rose & St. Anthony)	- - COL - CMO	- - Auditorium - AVR
20	Fri	- SBO Acquaintance Party (Elem) - Science Month Celebration (JHS)	- IBED - IBED	- Auditorium - Classroom



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		- Acquaintance Party (SHS) - Active Shooter Drill	- IBED - SDRRMO	- Gymnasium -
21	Sat	- Induction of CSSC Officers, Student Organizations and Acquaintance Party - Homeroom CYPTCA General Assembly (JHS) - GS Graduate Seminar Series 2 - GS Prelim Examination - NSTP Class	- OSAS - IBED - IGSaR - IGSaR - NSTP	- Gymnasium - Auditorium - AVR - - TBA
23	Mon	- (Sept. 23-27) Releasing of Library cards (Elementary) - Values Enhancement (Grade 8 St. Veronica & Blessed Giles)	- LIBRARY - CMO	- Elem. Library - AVR
24	Tue	Values Enhancement (Grade 8 St. John Dun Scotus & St. Catherine 1/2)	CMO	AVR
25	Wed	- Stress and Anger Management (3 rd year College) - Values Enhancement (St. Catherine ½ & Blessed Angeline) - 1 st Day Novena Mass in Honor of St. Francis of Assisi - (Sept. 25-27) Medical Exam BSN 3&4	- GUIDANCE - CMO - CMO - CLINIC	- Auditorium - AVR - Chapel - Clinic
26	Thu	- (Sept. 26-27) Elem & JHS 1st Quarter Exam - (Sept. 26-27) SHS Midterm Exam - 2 nd Day Novena Mass in Honor of St. Francis of Assisi - Gender Sensitivity Seminar - Seminar on RA 9428 “Volunteer Act of 2007”	- - - CMO - GAD - OSAS	- - - Chapel - Auditorium - Gymnasium
27	Fri	- Leadership Training (OSAS-CSSC) - (Every third Friday of the month) Seminar/Webinar, In-Service Trainings and Workshops for different field of specialization/education summit and benchmarking - 3 rd Day Novena Mass in Honor of St. Francis of Assisi - Capping and Pinning of Badges of Level II Nursing Students - Monthly Zumba	- OSAS - ITE - CMO - INAHSBS - HR	- AVR - - Chapel - Gymnasium - Auditorium
28	Sat	- PTA Induction of Officers (SHS) - GS Graduate Seminar Series 3 - 4 th Day Novena Mass in Honor of St. Francis of Assisi - Testimonial Dinner for Psychology - NSTP Class	- IBED - IGSaR - CMO - INAHSBS - NSTP	- Gymnasium - AVR - Chapel - Auditorium - TBA
30	Mon	- Sci-Math Celebration - Preparation of monthly statistical report of attendance & circulated books - Science Month Celebration (Elem & SHS) - GS End of Title Hearing and Problem Presentation - 6 th Day Novena Mass in Honor of St. Francis of Assisi	- ITE - LIBRARY - IBED - IGSaR - CMO	- Auditorium - College & Graduate Library - Gymnasium - - Chapel

OCTOBER 2024

DATE	ACTIVITIES	HOST	VENUE	
1	Tue	- IBED- Opening of Scouting Month - GS Start of Thesis Pre-Oral and Final Defense - 7 th Day Novena Mass in Honor of St. Francis of Assisi	- IBED - IGSaR - CMO	- - - Chapel
2	Wed	- (Oct. 2-4) 4 th International Training-Workshop for Student Affairs and Services Professionals & Student Leaders - 8 th Day Novena Mass in Honor of St. Francis of Assisi	- OSAS - CMO	- Baguio - Chapel
3	Thu	- 9 th Day Novena Mass in Honor of St. Francis of Assisi	- CMO	- Chapel



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		- Transitus of St. Francis of Assisi - ADPCN Annual Convention	- CMO - INAHSBS	- Gymnasium - MANILA
4	Fri	- Feast Day St. Francis of Assisi - - Pet Fashion Show (CSSC) - Feast Day Celebration in Honor of St. Francis of Assisi - Closing of Season of Creation Awarding of Winners - Blessing of Pets - Motorcade Procession	- - CMO - CMO - CMO - CMO - CMO & GSO	- - - Gymnasium - Gymnasium - In front of Chapel - Around Calbayog City
5	Sat	- GS Graduate Seminar Series 4 - Beach Coastal Clean-up - World Teachers' Day - NSTP Class	- IGSaR - CFMI - HR and OVPAA - NSTP	- AVR - Malajog - - Gymnasium
7	Mon	- Launching of Lakbay- Maria & Vocation Month - (Oct. 7-8) Medical Exam BSN 2 - Regular Meeting with Academic Council - (Oct. 7-12) Midterm Exam of JD	- CMO - CLINIC - OVPAA -	- Gymnasium - Clinic - -
8	Tue	Values Enhancement Grade 11 St. Mary Frances, St. James & St. Felix	CMO	AVR
9	Wed	Values Enhancement Grade 12 St. Mariane & St. Agnes	CMO	AVR
10	Thu	- Mental Health Seminar - Values Enhancement Grade 11 St. Peter & St. Joseph - World Mental Health Month Celebration for college students	- HR - CMO - CLINIC & GUIDANCE	- Auditorium - AVR - Gymnasium
11	Fri	- First Quarter Recognition Day (Elem) - Mathematics/Statistics Month Celebration c/o Math Club Adviser (JHS) - Monthly Zumba	- IBED - IBED - HR	- - - Auditorium
12	Sat	- Card Getting Day (Elem) - NSTP Class	- IBED - NSTP	- - Gym
14	Mon	- (Oct. 14-31) Processing of newly acquired books (Elementary, JHS & SHS) - Mathematics Month Celebration (SHS) - Values Enhancement Grade 12 St. Theophilus & St. Padre Pio	- LIBRARY - IBED - CMO	- Elementary, HS Library - - AVR
15	Tue	- Values Enhancement Grade 12 St. Collete, St. Salvador of Horta, Grade 11 St. Paschal Baylon - Health Education Day	- CMO - CLINIC	- AVR - FB Page
16	Wed	Calbayog City Charter Day		
17	Thu	(October 17-18) Midterm Examination: College		
18	Fri	- Social Studies Celebration - (Every third Friday of the month) Seminar/Webinar, In-Service Trainings and Workshops for different field of specialization/education summit and benchmarking - Mathematics Month Celebration (Elem) - (Oct. 18-19) Day Camp c/o BSP and GSP (JHS) - (Oct. 18-19) Team Building - Outreach Activity-Jail Visit - (Oct. 18-29) IBED Midyear Evaluation	- ITE - ITE - IBED - IBED - HR - COL - OVPAA	
19	Sat	- GS Midterm Examination	- IGSaR	-



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		- NSTP Class	- NSTP	- Gymnasium
25	Fri	LEAP Session	OVPA	Auditorium
26	Sat	NSTP Class		Gymnasium
28	Mon	- Seminar on RA 7079 “Campus Journalism Act” (The Scepter) - Values Enhancement BSN Level I (sec. A and B) - (Oct. 28-31) Annual Drug Testing for all employees - (Oct. 28-29) Physical Exam Preservice Teachers	- OSAS - CMO - HR - CLINIC	- IGSaR Office - AVR - CDAPRO - Clinic
29	Tue	- Library Staff Meeting - College of Law Faculty Meeting - (Oct. 21-23) Institutional Research Workshop - Values Enhancement (BSN Level I sec. C and D)	- LIBRARY - COL - IRPO - CMO	- - - Auditorium - AVR
30	Wed	(Oct. 30-31) Elem & JHS 2nd Summative Test (Oct. 30-31) SHS Semi-Finals		
31	Thu	- Preparation of monthly statistical report of attendance & circulated books - Values Enhancement ITE First Year Batch 1	- LIBRARY - CMO	- College & Grad. Library - AVR

NOVEMBER 2025

DATE	ACTIVITIES	HOST	VENUE	
1	Fri	All Saints Day		
2	Sat	All Souls Day		
4	Mon	- Resumption of classes - Mass and Parade of Saints - (Nov. 4-8) Performance Evaluation - (Nov. 4-8) Midyear Evaluation for ITE - Regular Meeting with Academic Council	- - CMO - HR - OVPA - OVPA	- - Auditorium - - Pres. Con. Rm.
5	Tue	Values Enhancement (BSN sec. E and F)	CMO	AVR
6	Wed	- 1 st Culminating Activity - MAPEH (JHS) - Values Enhancement ITE 1 st Year Batch 1 - Water Testing and Treatment	- IBED - CMO - CLINIC	- Gymnasium - AVR - Water Station and Deep Well
7	Thu	- (Nov. 7-8) Nursing Licensure Examination - Values Enhancement ITE 1 st Year Batch 2	- INAHSBS - CMO	- - AVR
9	Sat	- (Nov. 9-10) PNLE - NSTP Class	- INAHSBS - NSTP	- Cebu - Gymnasium
11	Mon	- (Nov. 11-23) Book month celebration - Release of Temporary Card (SHS) - Values Enhancement BSN Level II sec. A and B - (Nov. 4-8) Midyear Evaluation for INAHSBS	- LIBRARY - IBED - CMO - OVPA	- College Library - - AVR
12	Tue	- (Nov. 12-15) CEAP National Convention - Values Enhancement BSN Level II sec. C and D	- HR - CMO	- - AVR
13	Wed	Physical Exam of JPIA & BSBA 4	CLINIC	Clinic
14	Thu	- (Nov. 14-15) Semi-Final Examination: College - Physical Exam of BSCS 3	- - CLINIC	- - Clinic
15	Fri	English Month Celebration (JHS & SHS)	IBED	Gymnasium
16	Sat	- GS Semi-final Examination - - NSTP Class - Symposium on Drug Prevention and Rehabilitation	- IGSaR - NSTP - GUIDANCE	- Gymnasium - Gymnasium
18	Mon	- (Nov. 18-22) Annual Drug Testing for Employees	- HR	- CDAPRO



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		- Random Drug Testing for College Students - Library Staff Meeting - (Nov. 18-22) - (Nov. 4-8) Midyear Evaluation for IAMCIS	- CLINIC & GUIDANCE - LIBRARY - OVPAA	- CDAPRO - College main Library -
19	Tue	- Values Enhancement BSN Level III sec. A and B - PAPSAS National Convention	- CMO - OSAS	- AVR - TBA
20	Wed	- Institutional Literature review for research proposal project - Values Enhancement BSN Level II sec. C and D - Testimonial Dinner for Social Work	- IRPO - CMO - INAHSBS	- IGSaR Office - AVR - Gymnasium
21	Thu	- (Nov. 21-22) IGEC-FVE, Franciscan Educational Tour/Seminar-Workshop - (Every third Friday of the month) Seminar/Webinar, In-Service Trainings and Workshops for different field of specialization/education summit and benchmarking - Day One Triduum Mass (Sponsors: Elem, Non-teaching and support groups)	- IGEC - ITE - CMO	- Palo, Leyte - Faculty Room - Gymnasium
22	Fri	- English Month Celebration (Elem) - First Quarter Recognition Day (JHS) - Day Two Triduum Mass (Sponsors: JHS and SHS)	- IBED - IBED - CMO	- - - Gymnasium
23	Sat	- Card Day (JHS) - Day Three Triduum Mass (Sponsors: All Institutes and IGSaR) - NSTP Class	- IBED - CMO - NSTP	- - Gymnasium - Gymnasium
24	Sun	Solemnity of Christ the King - Motorcade/Procession (7:00am) - Mass (9:00am)	CMO & GSO	Gymnasium
25	Mon	- Personality Enhancement Seminar - (Nov. 25-29) Midyear Evaluation for GEC-FVE	- HR - OVPAA	- AVR -
26	Tue	- (Nov. 26-27) Elem & JHS 2nd Quarter Exam - (Nov. 26-27) SHS Final Exam - College of Law Faculty Meeting	- - - COL	
27	Wed	Values Enhancement BSSW 1 st Year sec. A and B	CMO	AVR
28	Thu	Values Enhancement BSSW 2 nd Year sec. A and B	CMO	AVR
29	Fri	- Seminar on: - RA 10627 “Anti-Bullying Act” - RA 7877 “Anti-Sexual Harassment Act” - RA 8049 “Anti-Hazing Law” - Seminar on Gender Fair Language - English Month Celebration - Preparation of monthly statistical report of attendance & circulated books - Mass for all the faithful departed - Zumba - Values Enhancement BSSW 3 rd Year sec. A & B -	- OSAS, CESO, COL, & GAD - ITE - LIBRARY - CMO - HR - CMO	- Gymnasium - - - Chapel - Auditorium - AVR
30	Sat	Bonifacio Day		

DECEMBER 2025

DATE	ACTIVITIES	HOST	VENUE	
2	Mon	- SHS Enrollment for 2nd Semester - GS 1 st Day of Evaluation for Comprehensive Examination	- IBED - IGSaR	- -



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		- World AIDS Day - Regular Meeting with Academic Council	- CLINIC - OVPA	- FB Page - Pres. Con. Rm.
3	Tue	Values Enhancement BSA 1 st Year sec. A & B	CMO	AVR
4	Wed	Values Enhancement BSBA & BSCS 1 st Year	CMO	AVR
5	Thu	Values Enhancement BSA 2 nd and 3 rd Year	CMO	AVR
6	Fri	- SHS end of enrollment - Waray Bayaay! Padayon an Pag-agapay (CSSC) - (Dec. 6-7) Grand Clinical Case Presentation of Nursing	- IBED - OSAS - INAHSBS	- - - AVR
7	Sat	- GS Last day of Evaluation for Comprehensive Examination - GS End of thesis pre-oral/ final defense - 1 st Holy Communion Grade 4 - NSTP Class - CKC-YSO Caroling	- IGSaR - IGSaR - CMO - NSTP - YSO	- - - Chapel - Gymnasium -
9	Mon	- SHS start of Classes for 2nd Sem. - (Dec. 9-14) Final Examination - Values Enhancement BSBA and BSCS 2 nd Year - Physical Exam BSA 4	- - COL - CMO - CLINIC	- - - AVR - Clinic
10	Tue	- Semestral-End Meeting/Evaluation (OSAS) - 1 st Institutional Research colloquium for undergraduate students - Values Enhancement BSBA and BSCS 3 rd Year	- OSAS - IRPO - CMO	- IGSaR - - AVR
11	Wed	- Culminating Activity (JHS) - Social Work Case Conference - Franciscan Nature Retreat for CFMI Group	- IBED - INAHSBS - CMO	- - Gymnasium - AVR
12	Thu	- (Dec. 12-14) SHS Graduation Pictorial - Employees Advent Recollection Batch 1 - - (Morning) 2 nd Quarter Recognition Day (Elem) - (Afternoon) Teacher's Day Celebration	- IBED - CMO - IBED - IBED	- - AVR - Auditorium - Auditorium
13	Fri	- Mid-Year Evaluation and Recreation - Teacher's Day Celebration (JHS & SHS) - Employees Advent Recollection Batch 2 - (13-14) Grand Case Presentation of Nursing - Zumba	- ITE - IBED - CMO - INAHSBS - HR	- - Gymnasium - AVR - Auditorium - Auditorium
14	Sat	- Card Getting Day (Elem) - GS Final Examination - (Dec. 14-15) GS Comprehensive Examination - NSTP Class - Gift Giving/Medical and Dental Mission	- IBED - IGSaR - IGSaR - NSTP - CLINIC	- - - AVR - Gymnasium - FSDP Orphanage
16	Mon	- Elem & JHS 3rd Summative Test - Invigorating the Christmas Spirit: A Carol of Joy for Everyone (CSSC) - HRMDO Christmas / Outreach Program - Library Staff meeting	- - OSAS - HR - LIBRARY	- - - - Main Library
17	Tue	- (Dec. 17-18) Final Examination: College - LEX Circle Christmas Party and Faculty Solidarity Event –	- - LAW	- - Auditorium
18	Wed	- Students Christmas Party Celebration - College Faculty Christmas Party - (Dec. 18-20) Flu Vaccination for Employees with Comorbidity	- IBED - COLLEGE - CLINIC	- - Auditorium - Clinic
19	Thu	- Preparation of monthly statistical report of attendance & circulated books	- LIBRARY	- College & Grad. Library



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		- Faculty Christmas Party Celebration (Elem, JHS and SHS) - 27 th Regional Mid-year Convention (JPIA) - CKC-YSO Caroling	- IBED - IAMCIS - YSO	- Auditorium - Maasin -
20	Fri	- Institutional Christmas Party - Employee Rewards and Recognition - Greccio Celebration of CKC Employees	- HR - HR - CMO	
21	Sat	GS Mid-Year Graduation	IGSaR	AVR
23	Mon	CKC-YSO Outreach Program	YSO	
25	Wed	CHRISTMAS DAY		

JANUARY 2025

JANUARY 2025				
DATE		ACTIVITIES	HOST	VENUE
1	Wed	New Year's Day		
2	Thu	Submission of Grades Sheets - College/GS/JD		
4	Sat	Last day: Submission of grades-College/GS/JD		
6	Mon	- 1st day of Enrollment for Second Semester AY: 2024-2025 - Resumption of Classes - GS Start of Enrollment for Thesis Writing - Validation & releasing of library cards for second semester (College & Graduate) - Regular Meeting with Academic Council	- - IBED - IGSaR - LIBRARY - OVPAA	- - College & Grad. Library -
9	Thu	(Jan. 9-10) SHS Prelim Exam		
10	Fri	Kindergarten Pictorial (Elem)	IBED	
11	Sat	Grade 6 Pictorial (Elem)	IBED	
13	Mon	-(Jan. 13-17) Demo Fest -Subscription of journal & magazines for Elementary & HS -SHS Orientation for Graduating Students -Tree Planting	- ITE - LIBRARY - IBED - CFMI	- - - - Adopted Brgys
15	Wed	- Requisition of electronic data bases (eBooks) - Feast of Sto. Nino (Sponsor: Elem.) - CPA Convention (Accountancy Teachers)	- LIBRARY - CMO - IAMCIS	- College Library - Gymnasium - Outside CKC
17	Fri	- (Jan. 17-18) SHS Work Immersion Orientation - (Jan. 17-18) Moving Up Pictorial	- IBED - IBED	
18	Sat	- End of Enrolment for Second Semester AY: 2024-2025 - GS Last day of Enrollment for Thesis Writing - NSTP Class	- - IGSaR - NSTP	- - - Gymnasium
20	Mon	Start of Classes for Second Semester Library Staff meeting (Jan. 20-24) Topping Donors Values Enhancement ITE 1 st Year Batch 3	- - LIBRARY - LIBRARY - CMO	- - - - AVR
21	Tue	Values Enhancement ITE 2 nd Year Batch 1	CMO	AVR
22	Wed	Values Enhancement ITE 2 nd Year Batch 2	CMO	AVR
24	Fri	- (Every third Friday of the month) Seminar/Webinar, In-Service Trainings and Workshops for different field of specialization/education summit and benchmarking - 2 nd Quarter Recognition Day (JHS) - Testimonial Dinner for Nursing	- ITE - IBED - INAHSBS	- - Gymnasium
25	Sat	- Testimonial Dinner - Card Getting Day (JHS)	- COL - IBED	- Audi & Chapel -



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		- GS 1 st Day of Classes - NSTP Class	- IGSaR - NSTP	- - Gymnasium
27	Mon	- Values Enhancement ITE 3 rd Year Batch 1 - Tacloban Affiliation Level IV	- CMO - INAHSBS	- AVR -
28	Tue	Values Enhancement ITE 3 rd Year Batch 2	CMO	AVR
30	Thu	(Jan. 30-31) Elem & JHS 3rd Quarter Exam		
31	Fri	- Release of Literary Folio (The Scepter) - Preparation of monthly statistical report of attendance & circulated books - World Neglected Tropical Disease Day - Zumba	- OSAS - LIBRARY - CLINIC - HR	- SAS Office - - FB Page - Auditorium

FEBRUARY 2025

DATE	ACTIVITIES	HOST	VENUE	
1	Sat	- Orientation - Culminating Activity (JHS) - (Feb. 1-30) Oral Health Month - NSTP Class	- COL - IBED - CLINIC - NSTP	- AVR - - Clinic - Gymnasium
2	Sun	College of Law Mock Bar Examination	COL	Computer Lab.
3	Mon	Regular Meeting with Academic Council	OVPAA	Pres. Con. Rm.
4	Tue	Physical Exam: BSBA 4	CLINIC	Clinic
6	Thu	- (Feb. 6-7) Pre-Deployment Orientation Seminar - Career Planning	- ITE - IAMCIS	- AVR - Auditorium
7	Fri	- (Feb. 7-8) Elem & JHS Visual Theatre Arts Month Celeb. - Earthquake Drill - Variety Show	- IBED - SDRRMO - OSDCA	- - - Gymnasium
8	Sat	- GS Thesis Orientation Seminar for thesis writers - World Cancer Day: Live Broad Casting - End of Tacloban Affiliation Level IV - NSTP Class - Elementary Unit Outreach Program	- IGSaR - CLINIC - INAHSBS - NSTP - IBED	- AVR - FB Page - - Gymnasium
9	Sun	College of Law Mock Bar Examination	COL	Computer Lab.
10	Mon	- Acquisition of library furniture & equipment (for College & Graduate library) - Symposium on Social Graces c/o Guidance Office (JHS)	- LIBRARY - IBED	- - Auditorium
12	Wed	Personality Development (2 nd & 3 rd Year College)	GUIDANCE	Auditorium
13	Thu	3 rd Quarter Recognition Day (Elem)	IBED	
14	Fri	- BLS Mass Demo (NSTP Students) - Valentine's Day: Psychology Confession - Active Shooter Drill - (Feb. 14-15) PRISAA - CKC-YSO Recital	- CLINIC - INAHSBS - SDRRMO - OSDCA - YSO	- Gymnasium - - - TBA - AVR
15	Sat	Card Getting Day (Elem) Family Day Celebration (JHS) National Mid-Year Convention (JPIA) NSTP Class	- IBED - IBED - IAMCIS - NSTP	- - Gymnasium - - Auditorium
16	Sun	College of Law Mock Bar Examination	COL	Computer Lab.
17	Mon	- Kinder & Grade 6 4th Summative Test - Library Staff meeting - (Feb. 17-21) Psychology Month	- - LIBRARY - INAHSBS	- - Main library -



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20	Thu	(Feb. 20-21) Prelim-Examination: College		
21	Fri	(Every third Friday of the month) Seminar/Webinar, In-Service Trainings and Workshops for different field of specialization/education summit and benchmarking	ITE	
22	Sat	- Family Day '2025 (Elem) - GS Prelim Examination - NSTP Class	- IBED - IGSaR - NSTP	- Gymnasium - - Audi
23	Sun	College of Law Mock Bar Examination	COL	Computer Lab.
24	Mon	Mass Blood Donation (CSSC)	OSAS	AVR
25	Tue	EDSA Anniversary		
26	Wed	- (Feb. 26-27) Nursery/Grade 1-5 4th Summative Test - (Feb. 26-27) SHS Midterm Exam - Water Testing and Treatment	- - - CLINIC & GSO	- - - CKC Water Station and Deep Well
27	Thu	- (Feb. 27-28) JHS 4th Summative Test - College of Law Faculty Meeting	- - COL	
28	Fri	- Preparation of monthly statistical report of attendance & circulated books - MAPEH Presentation Day (Arts Month Celebration) - General Assembly for Graduating College Students (OSAS) - Zumba	- LIBRARY - IBED - OSAS - HR	- College & Grad. Library - Auditorium - Gymnasium - TBA

MARCH 2025

DATE		ACTIVITIES	HOST	VENUE
1	Sat	- Oath Taking Ceremony (CLEP) - GS Start of title hearing and problem presentation - NSTP Class	- COL - IGSaR - NSTP	- AVR & Chapel - Grad. Office - Gymnasium
3	Mon	- Regular Meeting with Academic Council - Values Enhancement for Psychology 1 st – 3 rd Year - (Mar. 3-7) Periodical clippings	- OVPA - CMO - LIBRARY	- Pres. Con. Rm. - AVR - College & Grad. library
4	Tue	Fourth Quarter Exam for Grade 10		
5	Wed	Ash Wednesday (Institutional Mass)	CMO	Gymnasium
6	Thu	- (Mar. 6-7) SHS Semi-Finals Exam - Values Enhancement BSSW & Psychology 4 th Year	- - CMO	- - AVR
7	Fri	Stations of the Cross (Sponsor: Elem)	CMO	
8	Sat	- International Women's Day Celebration - Women's Health - Sexual and Reproductive Health: Teenage Pregnancy, HIV, & STI for NSTP Students - Women's Day Celebration - NSTP Class	- COL - CLINIC - CLINIC - INAHSBS - NSTP	- Auditorium - FB Page - Gymnasium - - TBA
9	Sun	GS Graduate Seminar Series 1	IGSaR	AVR
10	Mon	Start of Graduation Ball practice (SHS)	IBED	Gymnasium
11	Tue	- Internship Fair / Testimonial Dinner for CPLE Passers - Values Enhancement BSN 4 th Year batch 1 - Social Work Day	- IAMCIS - CMO - INAHSBS	- Auditorium - AVR -
12	Wed	Values Enhancement BSN 4 th Year batch 2	CMO	AVR
14	Fri	3 rd Quarter Recognition Day (JHS) Stations of the Cross (Sponsor: JHS)	- IBED - CMO	- Gymnasium -



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15	Sat	- Card Getting Day (JHS) - GS Annual Research Colloquium for Graduate Studies Students - GS Seminar Series 2 - NSTP Class	- IBED - IGSaR - IGSaR - NSTP	- AVR - AVR - Gymnasium
17	Mon	- Library staff meeting - (Mar. 17-22) Midterm Examination JD - GS Start of thesis of pre oral and final defense - Values Enhancement BSA 4 th Year Batch 1	- LIBRARY - COL - IGSaR - CMO	- Main library - Grad. Office - AVR
18	Tue	Values Enhancement BSA 4 th Year Batch 2	CMO	AVR
19	Wed	- (Mar. 19-21) ITE Days - Pinning Ceremony (BSA) - Values Enhancement BSBA & BSCS 4 th Year Batch 1	- ITE - IAMCIS - CMO	- Chapel - AVR
20	Thu	- (Mar. 20-21) Midterm Examination: College - Values Enhancement BSBA & BSCS 4 th Year Batch 2 - (Mar. 20-25) Physical Exam SHS Immersion Students	- - CMO - CLINIC	- AVR - Clinic
21	Fri	- (Every third Friday of the month) Seminar/Webinar, In-Service Trainings and Workshops for different field of specialization/education summit and benchmarking - Station of the Cross (Sponsor:SHS)	- ITE - CMO	-
22	Sat	- GS Midterm Examination - GS Gradutae Seminar Series 3 - NSTP Class	- IGSaR - IGSaR - NSTP	- AVR -
24	Mon	- (Mar. 24-25) Kindergarten, Grade 6 & JHS: 4th Quarter Exam - (Mar. 24-25) SHS Grade 12 Final Exam - Values Enhancement ITE 4 th Year Batch 1	- - CMO	- AVR
25	Tue	Pre-Service Teacher's Congress	ITE	
26	Wed	Values Enhancement ITE 4 th Year Batch 2	CMO	AVR
27	Thu	- Seminar on: - RA 9512 "Environmental Awareness and Education Act" - RA 9729 "Climate Change Act of 2009" - E.O. No.193 "Enhanced National Greening Program" - College of Law Faculty Meeting	- OSAS - COL	- Gymnasium -
28	Fri	- Clean-Up Drive and Tree Planting Program (CSSC & Student Organization) - Stations of the Cross (Sponsor: ITE) - Zumba	- OSAS - CMO - HR	
29	Sat	- JHS Pre-Deliberation of Honors - Seminar in E.O. No. 101 "Zero Hunger" Community Outreach Program (CSSC) - Preparation of monthly statistical report of attendance & circulated books - GS Graduate Seminar series 4 - NSTP Class	- OSAS - LIBRARY - IGSaR - NSTP	- AVR - AVR - Gymnasium
31	Mon	Eid Al-Fitr		

APRIL 2025



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DATE	ACTIVITIES	HOST	VENUE
1 Tue	- Kinder & Grade 6 Pre-Deliberation - (Apr. 1-3) Submission of Institutional Special Awards Forms and Attachments (OSAS) - (Apr. 1-4) Performance Evaluation - (Apr. 1-4) Year-End Evaluation for IBED	- OSAS - HR - OVPA	- SAS Office - -
2 Wed	- SHS Pre-Deliberation - Sacrament of Confirmation	- - CMO	- - Chapel
3 Thu	Kinder & Grade 6 Institutional Deliberation		
4 Fri	- Grade 10 & Grade 12 Institutional Deliberation - Stations of the Cross (Sponsor: INAHSBS)	- - CMO	- - AVR
5 Sat	NSTP Class	NSTP	Gymnasium
7 Mon	- Posting of the Result of the Deliberation of Honors - Employees Lenten Recollection Batch 1 - (Apr. 7-11) Year-End Evaluation for ITE	- IBED - CMO - OVPA	- - AVR -
8 Tue	- Seminar on RA 11552 “Labor Education Act” To all Graduating College Students (OSAS – Guidance Office) - Employees Lenten Recollection Batch 2 - Regular Meeting with Academic Council	- OSAS - CMO - OVPA	- Gymnasium - AVR - Pres. Con. Rm.
9 Wed	Araw ng Kagitingan		
10 Thu	(Apr. 10-11) Pre-Elem. and Grades 1-5/ JHS Grades 7-9: Fourth Quarter Exam		
11 Fri	- Graduation Ball (SHS) - Stations of the Cross (Sponsor: IAMCIS, Non-teaching & Support Group)	- IBED - CMO	- Gymnasium -
12 Sat	NSTP Class	NSTP	Gymnasium
14 Mon	- SHS Grade 11 Final Exam - Library Staff Meeting - (Apr. 14-17) Institutional Bonding (Baguio)	- - LIBRARY - HR	- - - Main library
15 Tue	Seminar/Webinar, In-Service Trainings and Workshops for different field of specialization/education summit and benchmarking	ITE	
17 Thu	Maundy Thursday		
18 Fri	Good Friday		
21 Mon	- (Apr. 21-26) Final Examination for Graduating Student Juris Doctor - (Apr. 21-23) Librarian’s training and seminars - EVRAA 2025 - (Apr. 21-25) Year-End Evaluation for INAHSBS	- COL - LIBRARY - OSDCA - OVPA	- - Palo, Leyte - TBA -
22 Tue	Seminar-Workshop for Earth Day	CFMI	Audi
24 Thu	- Kindergarten Moving Up Ceremony - (Apr. 24-25) Semi-Finals Examination: College - (Apr. 24-26) NSTP Graduation Practices	- - - NSTP	- Aud - - Gymnasium
25 Fri	- Elementary 67th Commencement Exercises - Zumba	- - HR	- Auditorium -
26 Sat	- GS Semi-final Examination - NSTP Graduation - Year-End Evaluation for IGSaR	- IGSaR - -	- - Gymnasium -
28 Mon	JHS 10th Moving-up Ceremony - (Apr. 21-25) Year-End Evaluation for IAMCIS		Gymnasium
29 Tue	- SHS 8th Commencement Exercise	-	- Gymnasium



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		- (Apr. 29-30) Final Examination for Graduating College Students	-	-
30	Wed	- Pre-Employment Seminar (4 th Year College) - Preparation of monthly statistical report of attendance & circulated books - Culmination Activity for Elem & JHS	- GUIDANCE - LIBRARY - IBED	- Auditorium - College & Grad. Library - Gymnasium

MAY 2025				
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DATE	ACTIVITIES	HOST	VENUE	
1	Thu	Labor Day		
2	Fri	- Start: Exit Interview (4 th year College) - Reading of Grades - (May 2-3) Planning and Evaluation	- GUIDANCE - IBED - HR	- Guidance Office - -
3	Sat	Year-End Evaluation and Planning (OSAS)	OSAS	
5	Mon	- Submission of Grades for College Graduating Students - Regular Meeting with Academic Council - (May 5-9) Year-End Evaluation for GEC-FVE	- - OVPAA - OVPAA	- - Pres. Con. Rm. -
8	Thu	World Health Workers Day	CLINIC	AVR
9	Fri	Institutional Deliberation for College Graduating Students/JD Presentation of Results of the Institutional Special Awards to the Deliberation Committee (OSAS)	OSAS	
12	Mon	- Submission of Thesis Book for GS - Library Staff Meeting	- - LIBRARY	
13	Tue	(May 13-14) Cultural & Athletic Workshop and Training	OSDCA	Gymnasium
14	Wed	Comprehensive Law Examination (CLE for 1 st year)	COL	AVR
15	Thu	Comprehensive Law Examination (CLE for 2 nd year)	COL	AVR
16	Fri	- Year-End Evaluation and recreation - Comprehensive Law Examination (CLE for 3 rd year) - Year End Assessment and B and B - Honoring the SWD's (Students with Disabilities)	- ITE - LAW - IBED - CLINIC	- - AVR - - Clinic
17	Sat	- GS Final Examination - (May 17-25) Weeding of Health Records: Graduating Students	- IGSaR - CLINIC	- - Clinic
19	Mon	(May 19-24) Final Examination	COL	
22	Thu	(May 22-23) Final Examination for Non-Graduating Students		
23	Fri	- (Every third Friday of the month) Seminar/Webinar, In-Service Trainings and Workshops for different field of specialization/education summit and benchmarking - Evaluation for A.Y. 2024-2025 & Pre-planning activities for A.Y. 2025-2026	- ITE - LIBRARY	- - Outside the sch. premises
24	Sat	- GS End of thesis pre-oral and final defense - College Graduation and JD	- IGSaR -	- - Gymnasium
26	Mon	Enrollment for Summer Class		
27	Tue	(May 27-31) Validation & Releasing of library cards for summer class (college & M.A. Students)	LIBRARY	College & Graduate Library
28	Wed	Water Testing and Treatment	CLINIC & GSO	CKC Water Station
30	Fri	Zumba	HR	Auditorium



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31	Sat	Preparation of monthly statistical report of attendance & circulated books	LIBRARY	College & Graduate library
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JUNE 2025

DATE	ACTIVITIES	HOST	VENUE	
2	Mon	- (Jun. 2-7) Validation & Releasing of library cards for summer class (college & M.A. Students) - (Jun. 2-15) Preparation for Enrollment - Start of Admission Exam	- LIBRARY - CLINIC - COL	- College & Grad. Library - - Ins. Law Office
4	Wed	(Jun. 4-6) PSHOA Annual Convention	CLINIC	Unilab - Manila
5	Thu	Conference on World Environmental Day	CFMI	Auditorium
7	Sat	- End of Enrollment for Summer Class - Last Day of Submission of Grades for 2nd Semester 2024-2025		
9	Mon	- Start of Summer Class - GS Submission of thesis manuscript	- - IGSaR	
16	Mon	Start of Enrollment for AY: 2025-2026 Library Staff Meeting	LIBRARY	
21	Sat	GS Year End Graduation	IGSaR	AVR
23	Mon	- (Jun. 23-25) Submission of Departmental Calendar of Activities - (Jun. 23-25) Submission of Departmental Accomplishment Report	- OVPAA - OVPAA	
26	Thu	- Deadline of Submission of Departmental Calendar of Activities - Deadline of Submission of Departmental Accomplishment Report	- OVPAA - OVPAA	
27	Fri	Zumba	HR	Auditorium
30	Mon	- Preparation of monthly statistical report of attendance & circulated books - GS Start of Evaluation for Comprehensive Examination	- LIBRARY - IGSaR	

JULY 2025

DATE	ACTIVITIES	HOST	VENUE	
1	Tue	(Jul. 1-31) Inventory of library holdings, Furniture & Equipment	LIBRARY	College, Graduate, HS & Elementary library
2	Wed	Finalization of Institutional Calendar of Activities	OVPAA	Grad. Office
5	Sat	GS End of Evaluation for Comprehensive Examination	IGSaR	
7	Mon	- GS Start of Enrollment for Comprehensive Examination - Regular Meeting with Academic Council	- IGSaR -	- - Pres. Con. Rm.
8	Tue	IGEC-FVE, Year-End Evaluation, Planning and Recreation	IGEC	Bulusan, Sorsogon
12	Sat	GS End of Enrollment for Comprehensive Examination	IGSaR	
14	Mon	Library staff meeting	LIBRARY	Main library
15	Tue	Nutrition Month Celebration	CLINIC	Auditorium
17	Thu	GS Orientation for Comprehensive Examination	IGSaR	
18	Fri	(July 18-19) GS Comprehensive Examination	IGSaR	
19	Sat	End of Summer Class		
25	Fri	Zumba	HR	Auditorium



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26	Sat	End of Enrollment for AY: 2025-2026		
28	Mon	Start of Classes for AY: 2025-2026 (College/JD/GS)		
31	Thu	Preparation of monthly statistical report of attendance & circulated books	LIBRARY	

Recommending Approval:

FR. PRISCO A. CAJES, OFM, Th.D.
 OIC Vice President for Administration

VILMA C. ALBURAN, DM
 Vice President for Academic Affairs

Approved by:

FR. PRISCO A. CAJES, OFM, Th.D.
 President, Christ the King College of Calbayog City, Inc.



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